

The Elizabeth Fry Society
of Peterborough
Financial Statements
For the year ended March 31, 2021

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Independent Auditor's Report

To the Board of Directors of
The Elizabeth Fry Society of Peterborough

Opinion

We have audited the accompanying financial statements of The Elizabeth Fry Society of Peterborough (the Organization), which comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenses, fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants
Peterborough, Ontario
June 23, 2021

**The Elizabeth Fry Society of Peterborough
Statement of Financial Position**

March 31 2021 2020

Assets

Current

Cash	\$	141,238	\$	26,817
Term deposits (Note 2)		22,801		22,609
Accounts receivable (Note 3)		9,698		41,622
Prepaid expenses		1,733		1,540
		175,470		92,588

Liabilities and Fund Balances

Current

Accounts payable and accrued liabilities	\$	27,168	\$	17,152
Statutory deductions payable		10,588		6,747
Deferred revenue (Note 5)		106,118		39,948
		143,874		63,847

Fund Balance

		31,596		28,741
		175,470		92,588

On behalf of the Board:



Director



Director

The accompanying notes are an integral part of these financial statements

The Elizabeth Fry Society of Peterborough
Statement of Fund Balances

For the year ended March 31	2021	2020
Balance - beginning of the year	\$ 28,741	\$ 22,420
Excess of Revenues over Expenses (Expenses over Revenue)	<u>2,855</u>	<u>6,321</u>
Balance - end of the year	<u>\$ 31,596</u>	<u>\$ 28,741</u>

The accompanying notes are an integral part of these financial statements

The Elizabeth Fry Society of Peterborough Statement of Revenues and Expenses

For the year ended March 31	2021	2020
Revenues		
Grants, Contracts and Special Project Funding		
Attorney General of Ontario	\$ 180,000	\$ 180,000
Status of Women	54,198	69,283
United Way - Peterborough	105,468	50,873
Health Canada - SUAP	286,846	34,045
CEFSO - Ontario Region Income	-	17,886
City of Peterborough	15,000	16,800
Ministry of Community Safety and Correctional Services	9,193	12,800
Luke 4 Foundation	-	12,000
Community Foundation of Greater Peterborough	26,250	9,000
Community Safety and Correctional Services	6,540	6,540
McLean Foundation	5,000	5,000
Canada-Ontario Job Grant	16,283	-
Donations, Fundraising and Miscellaneous		
Donations	25,172	26,918
Bingo, raffle and Nevada revenue	15,988	26,554
Miscellaneous	1,191	1,903
	747,129	469,602
Expenses		
Advertising and promotion	1,884	1,056
Bank charges and interest	85	-
CEFSO - Ontario Region Expense	-	17,886
Client expenses	40,503	798
Community development	1,676	7,109
Fundraising and events	1,627	8,158
Insurance	4,379	4,347
Office and miscellaneous	40,435	21,204
Office rent	38,180	36,664
Professional services	11,662	8,728
Purchased services	57,684	43,000
Staff training	25,804	1,895
Telephone	9,341	5,547
Travel	3,837	9,090
Utilities	1,337	1,217
Wages and benefits	505,840	296,582
	744,274	463,281
Excess (Deficiency) of Revenue over Expenses	\$ 2,855	\$ 6,321

The accompanying notes are an integral part of these financial statements

The Elizabeth Fry Society of Peterborough
Statement of Cash Flows

For the year ended March 31	2021	2020
Cash Flows from Operating Activities		
Excess (Deficiency) of Revenue over Expenses	\$ 2,855	\$ 6,321
Changes in non-cash working capital balances		
Accounts receivable	31,924	(34,821)
Prepaid expenses	(192)	(1,017)
Term deposit	(192)	(55)
Accounts payable and accrued liabilities	10,015	5,196
Statutory deductions payable	3,841	1,731
Deferred revenue	66,170	(9,970)
Increase in Cash	114,421	(32,615)
Cash - net - beginning of the year	26,817	59,432
Cash - net - end of the year	\$ 141,238	\$ 26,817

The accompanying notes are an integral part of these financial statements

The Elizabeth Fry Society of Peterborough

Notes to the Financial Statements

March 31, 2021

1. Summary of Significant Accounting Policies

a) Nature of the Entity

The Elizabeth Fry Society of Peterborough is a community based agency that offers support to women in conflict with the law, and works with other agencies to increase public awareness about the criminal justice system in Canada.

The Elizabeth Fry Society of Peterborough was incorporated on December 12, 1991 under the Ontario Business Corporations Act as a Corporation without share capital. As a not-for-profit corporation under the Income Tax Act (Canada) the Society is exempt from income taxes. The Society is also prohibited from distributing any of its earnings to, or for the personal benefit of, the members.

b) Basis of Accounting

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

c) Fund Accounting

The operating fund accounts for the Organization's operating activities with respect to unrestricted resources and restricted operating grants.

d) Revenue Recognition

The Organization follows the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are recognized as income in the year the related expenses are incurred.

Investment income is recognized as received or receivable.

e) Financial Instruments

i) Measurement

The Organization initially measures its financial assets and liabilities at fair value. Subsequently, the Organization measures all its financial assets and financial liabilities at amortized cost plus accrued interest.

ii) Impairment

Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.

The Elizabeth Fry Society of Peterborough

Notes to the Financial Statements

March 31, 2021

1. Summary of Significant Accounting Policies (continued)

e) Financial Instruments (continued)

iii) Transaction Costs

Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.

f) Accounts Receivable

The Organization records accounts receivable for amounts owing by a funder for approved expenditures incurred in the current year; and recognizes the HST/GST refund for expenditures paid or payable during the year.

g) Capital Assets

Prior to the 2021 fiscal year, capital assets are expensed at acquisition. During the 2021 fiscal year, the Organization reached the \$500,000 revenue threshold for capitalizing capital assets.

h) Deferred Revenue

Deferred revenue is the amount which represents an excess of revenue received for specific programs over expenditures made by the year end for those programs.

i) Contributed Materials and Services

Volunteers contribute significant hours each year to assist the Organization in carrying out its activities. Because of the difficulty of determining their fair value, these services are not recognized in the financial statements.

Contributed materials and services which are used in the normal course of the Organization's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if the fair value can be reasonably estimated.

2. Term Deposit

The short-term investments are cashable investments that mature within two years with an interest rates between 0.85% to 2.35% and include accrued interest to the reporting date.

The Elizabeth Fry Society of Peterborough
Notes to the Financial Statements

March 31, 2021

3. Accounts Receivable

All of the amounts in accounts receivable are in the normal course of operations, for which the Organization has not set up an allowance for uncollectable accounts (2020: \$ nil).

4. Credit Facility Security

The Organization has arranged overdraft protection with its credit union, to a maximum of \$5,000, fully secured by a term deposit. The amount drawn at year-end was \$ nil (2020: \$ nil).

5. Deferred Revenue

	Dept for Women & Gender Equality	Council of Elizabeth Fry Societies of Ontario	P&P Peer Program	United Way Art Fund	Other	Total
Beginning balance	\$ 29,117	\$ 7,114	\$ -	\$ -	\$ 3,717	\$ 39,948
Received during the year	98,400	11,740	13,538	9,600	-	133,278
Spent during the year	54,198	-	9,193	-	3,717	67,108
Ending balance	\$ 73,319	\$ 18,854	\$ 4,345	\$ 9,600	\$ -	\$ 106,118

The funding received from Council of Elizabeth Fry Societies of Ontario was a pool of money for various Elizabeth Fry Societies that the Organization agreed to be the Co-Coordinator for. The approved organizations, including the Peterborough branch, submit their receipts to for reimbursement. During the 2020/21 year-end there was an excess of funds given which has been approved for deferral.

The Elizabeth Fry Society of Peterborough Notes to the Financial Statements

March 31, 2021

6. Commitments

The Organization signed a five year lease commencing March 1, 2019 and terminating on February 28, 2024. The annual lease payments plus HST are as follows:

2022	31,200
2023	31,400
2024	33,600

7. Economic Dependence

In common with the normal not-for-profit financial environment, the Organization derives such a significant portion of its revenues from various government sources and community groups that it is economically dependent upon these sources of revenue.

8. Financial Instrument Risk

The Organization's financial instruments consists of cash and cash equivalents, accounts receivable, investments, accounts payable and accrued liabilities and deferred revenue. The financial instruments are subject to several types of risk, the main components being:

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Organization is mainly exposed to interest rate risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments as described in Note 2.

Credit Risk

Credit risk arises from the potential that a counterparty will fail to perform its obligation. The Organization is exposed to that risk from its funders. Due to the nature of the Organization, the credit risk is minimized by the signed contracts received from recognized government prior to beginning the programs in question.

Changes in Risk

There have been no significant changes in the Organization's risk exposures from the prior year.

The Elizabeth Fry Society of Peterborough Notes to the Financial Statements

March 31, 2021

9. COVID-19 Impact

On January 30, 2020, the World Health Organization announced a global health emergency because of a new strain of coronavirus, the "COVID-19 outbreak". In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve throughout the world including Canada. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the impact on the Society will not be known with certainty for months to come. Specifically, the Organization continues to operate as they are deemed to be an essential service by the provincial government.

During fiscal 2020 the Organization was able to continue normal operations. No COVID funding was applied for or received.
